Leeds City Academy
Aspire Together - Achieve Together

WHITE ROSE ACADEMIES

LEEDS CITY ACADEMY – COVID OUTBREAK MANAGEMENT PLAN

This plan has been put together based upon advice detailed in DfE publication – "COVID-19 Contingency Framework: Education and childcare" June 18th 2021. Individual centres will be instructed to implement their Outbreak Management Plan by one or more of the following:

- ✓ In the case of an individual setting or a cluster (3 or 4 settings), implementation orders will be given by local authorities (LAs), Directors of Public Health (DsPH).
- ✓ Public Health England (PHE) and Health Protection Teams (HPTs).
- ✓ In cases of a more widespread basis, government ministers will give implementation orders.

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government. It may be necessary to implement these measures in the following circumstances:

- ✓To help manage a COVID-19 outbreak within the school.
- ✓If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission.
- ✓As part of a package of measures responding to a 'variant of concern' (VoC).

CONTINGENCY ASPECT	ARRANGEMENTS	SLT RESPONSIBILITY
1. Testing	a) Increase the use of home testing for staff and students. b) Re-introduce Asymptomatic Testing Sites in school.	Lee Saltmer (Operations manager)
2. Face coverings	a) Mandatory wearing of face coverings in communal areas. b) Mandatory wearing of face coverings in classrooms.	Marcia Gunson (Vice Principal)
3. Shielding	a) Centres can only be instructed to resume shielding by central government.	Rachael Salmon (PA)
4. Attendance restrictions and remote learning	a) Centres can be instructed to restrict attendance by LA, DsPH, PHE or HPTs b) Any restrictions will only be applied to students in Y7, 8 or 9. It is therefore expected students in Y10 – 11 attend as normal. c) If centres are instructed to restrict attendance beyond 4b), vulnerable children and children of critical workers should still attend. d) In all cases of attendance restrictions centres are expected to provide high quality remote learning. e) Free School Meal provision will be made available to eligible families.	Matt Barratt (Senior Vice Principal)
5. Additional control measures at Leeds City Academy – if instructed to implement this plan, the following additional measures will be imposed.	a) Increased cleaning regime including the use of microbial mist fogging. b) Increased use of hand sanitisation units. c) One-way restrictions on movement around the building. d) Students attending school in their PE kits for PE days. e) Cancellation of after school clubs and trips. f) Restrictions on visitors into the school. g) All meetings (where possible) moved to Microsoft Teams.	Richard Chattoe (Principal)
6. Communication strategy	a) Staff – emergency staff meeting and staff expectations circular. b) Parents – letter and website c) Students – assembly and form time presentation d) Governing Body – letter and email circular	Richard Chattoe (Principal)